



**2. ADDRESS (PERMANENT)**


**TELEPHONE NUMBERS**

Cell Phone:.....

Business: .....

E-Mail: .....

**NEXT OF KIN**

Name: .....

Surname: .....

E-Mail: .....

Contact mobile number: .....

N.B: All correspondence will be forwarded to the above address.

**SECTION 2**

**FOR OFFICIAL USE ONLY**

**CERTIFICATES RECEIVED/VERIFIED**

Birth	<input type="checkbox"/>
Marriage	<input type="checkbox"/>
ND	<input type="checkbox"/>
HND	<input type="checkbox"/>

Receipt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prev	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ref Asked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

'O' Level	<input type="checkbox"/>
'A' Level	<input type="checkbox"/>
School	<input type="checkbox"/>
University	<input type="checkbox"/>

School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

App No.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Normal	<input type="checkbox"/>	Registration Documents: Issued							<input type="checkbox"/>			
Special	<input type="checkbox"/>								<input type="checkbox"/>			
Mature	<input type="checkbox"/>								<input type="checkbox"/>			
Repeat	<input type="checkbox"/>	Date							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Refs Received	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter (R, NQ)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECTION 3**

**3. Notes to all applicants**

- 3.1 All applicants must complete all sections of the application form carefully and legibly. If the Institute discovers that any information submitted by the applicant is false, the Institute will reject that application and **may refer the matter for legal action.**
- 3.2 All applicants must endorse at the bottom of this page that they have understood the notes given below and that they agree to their application being considered under the conditions outlined below.
- 3.3 Applicants should submit this form to the Administrator, School of Business and Management Sciences.

3.4 All applicants MUST submit with this form, photocopies (not originals) of all qualifications/certificates referred to in the application, including birth certificates. The copies of the certificates must be verified by a Commissioner of Oaths.

**3.5 Finance**

3.5.1 Applicants must ensure that they have the necessary finance to pay on registration. It is the student's responsibility to secure sponsorship, if this is needed.

**SIGNATURE OF APPLICANT:** .....

**DATE:** .....

**ENTRY REQUIREMENTS**

For entry into the Diploma candidates should have:-

At least 5 'O' Levels Including English Language and Mathematics.  
A minimum of two years' experience in Microfinance and or related fields.

**OR**

Certificate in Microfinance or its equivalent

The following are acceptable to the Institute:-

**Ordinary Pass or Equivalent**

Zimbabwe Schools Examinations Council (ZIMSEC) Certificate, Higher Education Examinations Council (HEXCO) Certificate, Ordinary Level of the Associated Examining Board's General Certificate of Education, Credit Standard of Cambridge Overseas Higher School Certificate and Ordinary Level of the University of London's General Certificate of Education .

**DURATION OF STUDY**

1. Duration of Diploma programme is one (1) year.

**SECTION 4**

**PROFESSIONAL PROGRAMMES**

<b>PROGRAMME</b>	<b>ENTRY REQUIREMENTS</b>	<b>DURATION OF STUDY</b>
<b>SCHOOL OF BUSINESS AND MANAGEMENT SCIENCES (BMS)</b>		
Diploma in Microfinance (DMF)	At least 5 'O' Levels Including English Language and Mathematics. A minimum of two years' experience in Microfinance and or related fields. <b>OR</b> Certificate in Microfinance or its equivalent	1 year

**Please Note:**

The Diploma in Microfinance is a 1 year programme where lectures are conducted during weekends Saturday to Sunday between 0800 hours and 1600 hours. The lectures will be conducted on two weekends each month.



