



Harare  
Institute of  
Technology

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## REQUEST FOR QUOTATION

**TO: Suppliers of Toner Cartridges**

**DATE: 09 JULY 2018**

**RETURN QUOTATION TO: BUYING UNIT**

**CLOSING DATE: 16 JULY 2018**

**CLOSING TIME: 16:00hrs.**

**CONTACT PERSON: Ms D.R. Mhlanga**

**DEPARTMENT: E-Commerce**

**DELIVERY PERIOD: One Week**

ITEM NUMBER	DESCRIPTION ( Please give full specification)	QUANTITY
1	05A TONER CARTRIDGE	5

### INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. State delivery period
4. Payment is after delivery
5. Delivery point is Harare Institute of Technology
6. **Quotations must be submitted in sealed envelopes.**