



Harare
Institute of
Technology

Main Campus
15015 Ganges Road
Belvedere
Harare
Zimbabwe

Telephone: +263 4 741422 - 36
Website: www.hit.ac.zw

REQUEST FOR QUOTATION

Suppliers Of Policy And Procedure Hand Books For Students

04 July 2018

TO CLOSING DATE
27 June 2018 **1600 Hours**
DATE CLOSING TIME.....

Mrs Chiripamberi–Student Affairs

RETURN QUOTATION TO: BUYING UNIT

CONTACT PERSON.....

DELIVERY PERIOD

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
	<ul style="list-style-type: none">• A4 folding to A5• 1000 copies of 14 leaves• Saddle stitch binding• Full colour• Gloss 115 GSM for inside• Vanished 200 – 250 GSM full colour cover <p>NB: Verify technical specifications on site before quoting.</p>	1000

INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. State delivery period
4. Payment is after delivery
5. Delivery point is Harare Institute of Technology
6. Quotations must be submitted in sealed envelopes